

Key Information

Road Fund Licence

If Road Fund Licence is included in your contract a new disc will be issued approximately seven days in advance of expiry of your current licence.

Traffic Offences

Depending upon the type of fine and how we have been instructed to administrate fines and offences by your company, all fines and offences will either be processed and paid on your behalf, relevant details referred directly to the issuing authority or details passed to your company directly.

MOT Certificates

Should your vehicle require a MOT inspection we will notify you in advance. This is required once a vehicle is three years old. It is your responsibility to submit the vehicle for a MOT test and to ensure that the appropriate certificate is forwarded to GE Capital Solutions Fleet Services.

Foreign Travel

If you intend to take your vehicle abroad you require the appropriate authority from GE Capital Solutions Fleet Services in addition to the necessary insurance arrangements.

Please note that if a GE Capital Solutions Fleet Services vehicle is taken out of the UK it is mandatory that the appropriate cover is taken out with one of the major motoring organisations - this must include repatriation, replacement vehicle and temporary hotel accommodation. This is chargeable and will require a minimum 14 days notice.



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End of Vehicle Contract

Your company should notify us when your vehicle is ready for collection. We will then arrange a convenient time for you to hand over the vehicle to one of our collection agents. They will carry out an inspection of the vehicle noting any missing items or any damage to the vehicle, which falls outside the BVRLA definition of Fair Wear and Tear. The inspection will be recorded on a hand held inspection device which you will be able to use to sign for the vehicle handover and a copy of the handover report will be provided to you at the time. The inspector will also capture digital images of any recorded damage.



If you are taking a delivery of a new vehicle from GE then the supplying dealer will take your old car away. A condition report will still be completed and you will be asked to sign for the vehicle handover but this inspection may be done on paper. A copy will still be provided to you to keep.

Please ensure that the manufacturer handbook, service records, spare keys and other removable items such as load covers are returned with the vehicle (Please note your Company may be charged for failure to return these items). Please remove all personal belongings and ensure that the vehicle is free from damage and clean inside and out.

In most cases the vehicles are inspected again on arrival at our defleet centre's by qualified and experienced inspectors to provide additional assurance that we have recorded the condition of the vehicle accurately and fairly.

Vehicle purchase at End of Vehicle Contract

Initial requests for price to buy should be channeled through the normal driver helpline number where your request will be validated and a quotation will be provided within one working day.